

APPLICATION FOR EMPLOYMENT



WE CONSIDER APPLICANTS FOR ALL POSITIONS WITHOUT REGARD TO RACE, COLOR, RELIGION, CREED, GENDER, NATIONAL ORIGIN, AGE, DISABILITY, MARTIAL OR VETERAN STATUS, OR ANY OTHER LEGALLY PROTECTED STATUS.

Last Name First Name Middle

Street Address

City State Zip Code

Telephone Number (s)

Social Security Number

MILITARY SERVICE

List any job related training acquired in the U.S. Military.

Have you ever been convicted of a felony? () Yes () No
If yes, list only convictions and dates:

A record of conviction does not necessarily disqualify you for employment consideration.

FOR OFFICE USE ONLY

Applicant # _____
Employee # _____
Hire Date: _____
Position: _____
Department: _____
Pay Rate: _____
Shift: _____
Other: _____

Abuse Registry Checked

Date: _____

Signature

License and Certification

Date: _____

Signature

ATTACHMENTS

Resume

Applicant Interview

Position Applied For:

Years of Experience:

Date:

Shift Preferred: (check one)

() Day () Evening () Night () Any

Do you Prefer? () Full-Time () Part-Time

Date Available to Start Work:

Have you ever worked for Zip Scripts or any facility managed by Community Eldercare Services, LLC? () Yes () No

If yes, when? _____ What Facility? _____

Do you understand the requirements of the position you have applied for? () Yes () No

Can you perform the physical requirements with or without reasonable accommodation? () Yes () No

EMPLOYMENT EXPERIENCE

Start with your present or last job.

Employer	Dates Employed		Job Duties
	From	To	
Address			
Telephone Numbers	Hourly Rate / Salary		
	Starting	Final	
Job Title	Supervisor		
Reason for Leaving			
Employer	Dates Employed		Job Duties
	From	To	
Address			
Telephone Numbers	Hourly Rate / Salary		
	Starting	Final	
Job Title	Supervisor		
Reason for Leaving			
Employer	Dates Employed		Job Duties
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Address			
Telephone Numbers	Hourly Rate / Salary		
	Starting	Final	
Job Title	Supervisor		
Reason for Leaving			

If you need additional space, please continue on a separate sheet of paper.
List professional, trade, business, or civic activities and offices held.

EDUCATION			
Name & Location of Schools Attended	Graduate Y / N	Year Graduate	Major / Degree

If you did not graduate from high school, circle last grade completed.

5 6 7 8 9 10 11 12

List any other education, certificates, or trade skills you have received relating to this position:

Only those U.S. Citizens or Aliens who have a legal right to work in the United States are eligible for employment.

Are you legally eligible for employment in the United States? () Yes () No

If yes, you must provide documentation verifying your legal right to work in the U.S.

REFERENCES (Not Family)	
1.	
_____	_____
Name	Phone
_____	_____
Address	Years Acquainted
2.	
_____	_____
Name	Phone
_____	_____
Address	Years Acquainted
3.	
_____	_____
Name	Phone
_____	_____
Address	Years Acquainted

APPLICANT'S STATEMENT
<p>I certify that all answers given herein are true and complete.</p> <p>I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.</p> <p>I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.</p> <p>In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.</p>
<p>Signature of Applicant: _____ Date: _____</p>